

Kentucky Behavioral Health Planning and Advisory Council
Membership Committee Conference Call Meeting
September 30, 2013 2:00-3:00PM
BHDID, 100 Fair Oaks Lane, 4th Floor, Windows Conference Room
Frankfort, Kentucky

Members Participating (via Conference Call): Mary Singleton, Cathy Epperson, Mary Sue Klusman, Steve Liles, Carmilla Ratliff, Mike Barry, Becky Clark, Siena Kennedy

Members Present: Steve Lyons

Staff Present: Christie Penn, Mark Hertweck, Melissa Runyon

Topic	Discussion	Next Steps
Call Membership Meeting to Order	Mary Singleton called the meeting to order at 2:05 PM and members that phoned in via the conference call line confirmed their participation. Mary reviewed the handouts that were sent electronically to all Council members prior to the meeting.	
Discussion on Council Bylaws	<p>The Membership Committee briefly discussed some recommendations and new language that it felt would be necessary to add to the Membership Section of the KBHPAC Bylaws.</p> <p>Based on previous recommendations from the Council at the May 16th and July 11th meetings, it was discussed that 3 new committees – the Managed Care Committee, Services Committee and Policy/Advocacy Committee – would be added to the Bylaws and members would be limited to 5 to 7 individuals per committee.</p> <p>Further, Cathy Epperson made a motion to recommend adding a seat to Council membership for one Regional Prevention Center representative. Mary Sue Klusman seconded the motion. Motion Passed.</p> <p>Finally, Mike Barry made a motion to recommend to the Bylaws Committee to change the language in Article III, Section 3B (Membership Seats) to read: “One organization for individuals in recovery from mental health and substance use disorders” (instead of “and/or”).</p>	Recommendation will be brought to the Council at the next regular KBHAPC meeting on Thursday, November 21 st .

Discussion of Membership Application & Membership Term Expirations	<p>An updated copy of the Membership Application was reviewed. Members had a brief discussion about the inclusion of the definition of SED at the bottom of page 1 and supported the idea of keeping that definition on the application. It was determined that no major changes or revisions were needed to the application.</p> <p>Mary Singleton reviewed the list of Council members and officers whose terms will be expiring in the upcoming year. Members who are interested in reapplying were encouraged to get their applications completed as soon as they are made available and submitted before the next Membership Committee Meeting in January. It was noted that three vacancies currently exist and can be filled immediately.</p>	The KBHPAC Membership Application will be made available on-line and via email, and will also be distributed at the upcoming meeting on Thursday, November 21 st . The deadline to submit applications is Thursday, January 16 th .
Fred Sandoval's Report/July 11 th Special Session Meeting	<p>The Committee began to examine the Substance Abuse Recruitment Pool that was created at the July 11th meeting. Mike Barry and Cathy Epperson agreed to contact staff members with a list of contacts for each agency to send recruiting info and KBHPAC Membership Applications.</p> <p>Missy Runyon talked to committee members about integration by attrition (gradually increasing the number of members on the Council who represent substance abuse prevention and treatment as current members who represent family members, individuals in recovery and parents resign or their terms expire).</p>	
Other Items	Mary Singleton stated that she would like to see more staff representation from the Substance Abuse Prevention and Substance Abuse Treatment Branches.	
Adjournment	Steve Liles made a motion to adjourn the meeting; Siena Kennedy seconded. The committee meeting adjourned at 2:50 PM.	<u>Next Meeting</u> Member Committee Meeting Jan 23, 2014 (1-4pm) Small Conference Room